



# Home Office

Good morning,

You may have seen our newsletter on 16 March announcing the launch of the [Government modern slavery statement registry](#). The registry brings together statements in one place making it easier for consumers, investors, NGOs and others to search for statements and scrutinise the action organisations are taking to identify and address modern slavery risks in their operations and supply chains.

Since launching, over 3000 statements have already been published on the registry, covering more than 9000 organisations. In future, it will be mandatory for organisations in scope of section 54 of the Modern Slavery Act 2015 to submit their statement to the registry. To get ready for this this mandatory requirement, organisations are strongly encouraged to submit their most recently published statement to the registry to demonstrate that they have produced a statement. Submitting your statement to the registry is an opportunity to share the positive steps your organisation is taking and will send a strong signal to customers and shareholders about the value that you place on transparency.

Please refer to the guidance below on how to submit your most statement to the registry, including advice on security codes, submission deadlines and group reporting.

## Guidance on using the Government modern slavery statement registry

### How do I register on the Government registry?

In March, the Home Office wrote to organisations identified as in scope of the legislation with an organisation reference and security code to fast-track the registration process. Please follow the instructions in this letter.

You can also register without a letter from the Home Office at [gov.uk/add-modern-slavery-statement](https://gov.uk/add-modern-slavery-statement).

Organisations which are not currently required to publish a modern slavery statement can also register to submit a voluntary statement.

### Have I missed the deadline to upload my statement?

If you received a letter from the Home Office inviting you to register your organisation on the Government modern slavery statement registry by April 9, please note that this was not the deadline to publish your statement, it was the date that your security code was due to expire. We have now extended the expiry date for all security codes to April 30.

If you will not be ready to submit your most recent statement by April 30, you can still register your organisation(s) by April 30, and submit your statement in future.

## **What if my security code doesn't work or if I did not receive a letter?**

If you have received a letter from the Home Office with an organisation reference and a security code, we can confirm that these have been tested and are correct. If you are receiving an error message when inputting them into the registry, please check that you have not confused the organisation reference with the security code.

If you need to access your organisation's codes, please email: [modernslaverystatements@homeoffice.gov.uk](mailto:modernslaverystatements@homeoffice.gov.uk).

If you did not receive a letter from the Home Office regarding the Government registry, you can register by visiting: [gov.uk/add-modern-slavery-statement](https://gov.uk/add-modern-slavery-statement).

## **For a group statement, do I need to register each organisation separately?**

If your organisation has published a group modern slavery statement, it is not necessary to register all of the organisations covered by the statement separately on the registry.

One entity can register on behalf of the group and submit your group statement on the registry. To do this, you should select 'A group of organisations' when completing the 'Organisations covered by the statement' section of the submission process. You will then need to provide a list of the entities covered.

## **Which year do I select when I am submitting my statement?**

When you start the process for submitting your statement, the statement year you select (2020 or 2021) relates to the year your statement was due to be **published by**. The Home Office expects statements to be published within six months of your financial year end.

Therefore if your financial year end was before June 2020, select 2020 for the statement covering this period (as it was due to be published before the end of 2020). If your financial year end was after June 2020, select 2021 as the statement year (as it is due to be published in 2021).

This year, if your financial year end is before June 2021, select 2021 for the statement covering this period (as it is due to be published before the end of 2021). If your financial year end is after June 2021, your statement is not due to be published yet.

If you have submitted your statement to the registry and are concerned that you have not selected the correct year based on the guidance above, then please contact [modernslaverystatements@homeoffice.gov.uk](mailto:modernslaverystatements@homeoffice.gov.uk).

## **What if my statement period date/Board approval date doesn't work?**

If you are experiencing difficulty with entering your Board approval date, this may be because you did not select the correct publication year when submitting your

statement - please see the above advice on ensuring you select the correct year.

Alternatively, it may be because you are entering a time period that is in the future - as section 54 of the Modern Slavery Act 2015 requires applicable organisations to report annually on the steps taken over the course of the year to prevent modern slavery, your statement cannot cover a time period that is in the future. You will also not be able to enter a Board approval date that is before the end of the statement period.

### **What if my organisation is not required to publish a statement?**

If you have read our [guidance on assessing whether your organisation is in scope](#) of section 54 the Modern Slavery Act 2015 and your organisation is out of scope, please complete this [form](#).

You will need the organisation reference and security code enclosed in the letter sent by the Home Office regarding the Government modern slavery statement registry.

### **What if my organisation does not have a website?**

If your organisation does not have a website, you can still use the Government registry. You will be asked to provide an email address which can be used to request a copy of your statement and you will also be able to provide a summary of the information contained in your statement.

## **Get in touch**

If you have any questions about the modern slavery reporting requirements or using the Government modern slavery statement registry, please contact [modernslaverystatements@homeoffice.gov.uk](mailto:modernslaverystatements@homeoffice.gov.uk).

## **Modern Slavery Unit, Home Office**

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